

The Sheepfold

Petty Cash Receipt

Location _____

Received from The Sheepfold

Returned to The Sheepfold

Difference = Amount Spent

Amount	Date
.	/ /
.	/ /
.	/ /

Purpose of Expenditure:

- Telephone
- Repairs & Maintenance
- Transportation & Gas

- Supplies
- Cash Assistance
- Other _____

_____ Disbursing Employee

_____ Recipient's Signature

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